

OCCUPATIONAL THERAPY TRAINING PROGRAM

Promoting Possibilities

SPECIAL SERVICE FOR GROUPS, Inc. / OCCUPATIONAL THERAPY TRAINING PROGRAM

JOB DESCRIPTION (public facing)

Organization: Occupational Training Program – SF

Title: Therapist (AMFT, ASW)

Benefits: Medical, Dental, Vision, 403B retirement, Pet insurance

FTE: Full time

Salary: \$40.00-\$48.00/hr DOE and licensure

About OTTP-SF (www.ottp-sf.org)

Over the last 23 years, our multidisciplinary staff of licensed mental health therapists, LCSW's, MFT's, ASW's, AMFT's, LPCC, OT's and Psychiatric Mental Health Nurse Practitioners have served more than 10,000 clients. At OTTP we welcome collaborating, autonomy, and exploration of ideas to meet the ever-evolving needs of our clients. Our services include early intervention, school-based, workforce development, and after-care services. Clients at OTTP are between the ages 3 to 24. Our interventions include assessment, therapeutic individual intervention, therapeutic groups, psychotherapy, family therapy, employment, and case management. Therapeutic activities are hands-on, engaging, and meaningful to our clients. This is why we say we are "healing through doing." Our mission is to provide mental health services to empower the youth that we serve to achieve their emotional, educational, vocational and personal goals.

In order to keep staff and participants as safe and healthy as possible, all staff working on-site will be required to be vaccinated (COVID-19) prior to beginning work.

Summary

Under the supervision of a Licensed Clinical Social Worker, the AMFT/ASW will manage and oversee a variety of therapeutic interventions, including individual assessment and diagnosis, individual and group psychotherapy, intensive case management services and family therapy to youth who are vulnerable and meet Medi-Cal necessity. Additionally, the AMFT/ASW will see clients under Wraparound contract and SOAR contract.

425 DIVISADERO STREET / SUITE 300
SAN FRANCISCO, CA 94117

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Essential Functions

- Conduct psychosocial assessments to Medi-Cal youth in San Francisco and establish need for Medi-Cal necessity.
- Participate on the interdisciplinary clinical team with occupational therapists and clinical mental health therapists, including LCSWs and MSWs; participate in/facilitate CFT meetings as part of WRAP teams.
- Provide individual psychotherapy, family therapy and case management services to SOAR clients; ICC services to WRAP clients as assigned
- Collaborate with family, principals, teachers, school staff and community partners to address each child's established goals.
- As part of the Educationally Related Mental Health Services (ERMHS) Program, AMFT/ASW will provide mental health assessments, develop a plan of care, provide psychotherapy, case management and resource development as indicated in the student's IEP.
- Complete all documentation according to CBHS standards.
- Utilize AVATAR system to input documentation and billing on Medi-Cal clients.
- Maintain client charts.
- Attend scheduled meetings for interagency collaborations.
- Perform other tasks and responsibilities as assigned by the Program Supervisor and/or Director.

Minimum Qualifications - Knowledge, Skills and Abilities Required

- MSW or MFT degree from an accredited college / university
- Experience working with a culturally diverse population.
- Excellent communications skills.
- Experience with AVATAR and Medi-Cal billing preferred.
- Must be a team player and function well as a member of an interdisciplinary team.
- Experience in social services in the non-profit sector preferred
- Verification of Employment and background check.
- TB clearance is required every four years.
- Regular attendance
- California driving license and car insurance

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Supervisory Responsibilities: No supervisory duties at the moment.

Environmental Conditions: (Working Conditions): This position entails working within various settings, including OTTP office, school settings, and the community.

Physical Requirements: This position entails sitting, standing, and walking.

Mental Requirements: This job requires that the individual be able to comprehend and follow instructions, maintain appropriate work pace to complete the assigned workload, perform varied and complex tasks, relate to other people beyond giving and receiving instruction, effectively influence people on a consistent basis, and make generalizations, evaluations or decisions without immediate supervision, accept and carry out responsibility for direction, control, and planning, and communicate effectively.

Special Service for Groups is an Equal Opportunity/Affirmative Action Employer. We encourage people of color, women, queer and trans/gender-nonconforming individuals to apply.



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